

JUNE 9th, 2019

REPORT TO THE YAVAPAI AREA SERVICE COMMITTEE (YASC) FROM  
THE ARIZONA REGIONAL SERVICE COMMITTEE (ARSC) MEETING  
HELD

5/19/2019

Regional Committee Member (RCM) I: Trent C.

Regional Committee Member (RCM) II: DJ J.

DJ and I attended the ARSC Assembly and Meeting at St Luke's Hospital in Phoenix. Mallory, Rhonda and Eric from our area also attended. Nice to have such a presence from the YASC. We sat in on the Regional Public Relations (PR) sub-committee meeting prior to the regional assembly and meeting. DJ and Rhonda sat in on the Regional H & I sub-committee meeting.

**ARIZONA REGIONAL SERVICE COMMITTEE (ARSC) MEETING (Chair Jody P. Vice-Chair Greg W.).** Jody P had to step down from the end of her commitment as Chair for the Region for personal reasons. Much gratitude for Greg W. who stepped up from the Vice-Chair role. Greg is currently our Vice-Chair but has read his Statement of Willingness for the Chair position to be voted on in July.

**Vice Chair Report (Greg W.)** THE ARTICLES OF INCORPORATION ARE READY TO BE APPROVED AND I HOPE THIS CAN BE ACCOMPLISHED TODAY

- ✓ I'M LOOKING FOR SUGGESTIONS FOR SOME TYPE OF RCM ORIENTATION OR TRAINING DURING YOUR FORUM
- ✓ WE NEED HELP IN FINDING A VICE CHAIR, TREASURER, AND ALTERNATIVE TREASURER FOR THE ARSC. PLEASE ANNOUNCE THIS AT YOUR AREA AND GROUP MEETINGS
- ✓ IT IS TIME TO ACTIVELY BEGIN TO SEARCH FOR ARCNA FUTURE LOCATIONS. REQUEST HAT THE TREASURERS BEGIN TO MAKE CLEAR OUR PROCESS OF DONATING TO NAWs.
- ✓ I REVIEWED THE WEBSITE LAST MONTH AND I AM VERY EXCITED OF THE RESULTS
- ✓ I AM SUBMITTING MY RESUME FOR THE REGIONAL CHAIR POSITION, ONE OF MY GOALS WILL BE TO ASSIST THE RCM'S IN PROCESSING REGIONAL ISSUES AND BUSINESS.
- ✓ Announcements: \*\*\* Budgets are due July 21, 2019\*\*\*\*

I WANT EVERYONE TO ENJOY THE AREA EVENTS, CAMPOUTS, CAMPVENTION, AND ARCNA. SEE YOU IN JULY.

THANK YOU  
GREG W

New Business:

Voting for ARNCA Chair, Vice Chair and Treasurer

- Laura B Chair--Elected
- Danny C Vice-Chair--Elected
- Jason L Treasurer -- Elected

Resumes for service positions (to be voted on in July)

Joni - BOD (CFO)  
Ryan M. — Regional H & I  
Steve S — Regional PR  
Greg W — Regional Chair  
Barry S — Regional Delegate Alternate  
Tracey M — Regional Secretary

**Idea and Request Form 1 — To approval Article X to amend Policy Guidelines for the BOD (IDR attached) — Approved**

**Idea Request Form 2 — To accept the proposed Bylaws for Non-member Corporation with the clarification made that Quarlls and Brady LLC requested.**

**Six Approved - two Disapproved (Yavapai, Southeast)**

**Idea Request Form 3 — Have the BOD provide ARSC with a list of the benefits of incorporating with Region or BOD/TARSC. Process? Requirements for Area and Convention Committee? (IDR attached) - Deferred to BOD. BOD will provide answer to Regional Secretary for distribution before July. Documentation provided**

**Donation to World - \$4000 donation to World.**

NEXT ARSC MEETING JULY 21, 2019 - 12:30 PM RCM FORUM at 11:00 AM

BOARD LIAISON  
REPORT

May 19, 2019

Hello ARSC,

The internal Board positions were elected this morning and here are the results:

Cheryl WB — Chief Executive Officer/Board Liaison

Ken F- Junior Executive Officer

Joni A — Chief Financial Officer effective upon her completion of her term as the ARSC Treasurer, until such time as she assumes this position, the reins of Chief Financial Officer will remain in the capable hands of Sam H

Corporate Secretary — our current Secretary was unable to attend the Board meeting this morning and shall remain in the Secretary position until the next Board at which time we shall re-address this position

Contracts Officer — Open (contacts will be monitored by the CFO for the time being)

Insurance Officer — Open, Ken F will serve as the interim Insurance Officer

Policy Officer — Open, Natalia H will serve as the interim Policy Officer

Site Locator — Open, Johnny B will continue until the end of his Board term which will be the end of the July Board Meeting (his position is an ARSC nomination)

I received two resignations from Board members on May 18, 2019. One from Rick W, our Contracts Officer. His term expired at the end of today's Board meeting as he was filling a Board elected position. The second resignation was from Alfie F. He was elected at the GSR Assembly on April 27, 2019. The Board will now fill his position (as we do not want to leave this position open until the next GSR Assembly. Please spread the word that the Board has two positions to fill and all interested members of the fellowship are encouraged to attend the June 16, 2019 with their service resumes.

Insurance news — Our renewal premiums were paid in the last cycle for a total of \$2,739.00 that covers our general liability policy and our Officers and Directors policies, (\$1,398.00 and \$1,341.00). Our Insurance Officer received notification from the Southeast Area that per updated requirements from Pima County the Mt. Lemon Bash must provide a certificate of insurance with a \$2,000,000.00 liability coverage. Our current policy only covered \$1,000,000.00. The costs of the additional coverage resulted in an additional premium of \$137.00 that will be paid. Just an FYI our budgeted cost for insurance this year was \$3,232.00. Our costs so far are \$2,739.00: \$300.00 for our special rider and \$137.00 for the premium increase for a total of \$3,176.00 so we are still under budget even with the increase. Our Insurance Officer will be inquiring as to the cost of a policy with a \$5,000,000.00 coverage. Before this expense is incurred, more information will be presented to this body.

Last item of business is the ARSC storage locker. Information has come to light that the storage locker is still leased in the name of a member. I have contacted the facility twice once on April 8, 2019 and again on May 10, 2019 and received conflicting information. I also left a voice mail for Kristen the Regional Manager on May 10 and have received a return call. In order to remedy this situation and change the lease to reflect the lessor as

The Arizona Regional Service Committee, Inc., and the Chief Executive Officer must appear in person at the facility and sign the lease with proof that said Officer has the authority to sign on behalf of the Corporation. As soon as our new corporate report is filed listing me as the Chief Executive Officer I will pay a visit to Pubic Storage and get this matter resolved.

I look forward to a productive year with the ARSC,

In loving service,

Cheryl WB

## ARCNA 2020 SITE LOCATION FINAL REPORT

### INTRODUCTION

The intent of this report is to inform th4RSC of the process undertaken to secure a location for the ARCNA 2020 Convention.

Below are the relevant factors used in considering this process.

- ✓ Must be a Phoenix metro location
- ✓ Availability on Memorial Day weekend 2020
- ✓ Hotel/Resort available room nights — Min 240
- ✓ Meeting space — Banquet and Break out rooms 1600-1800 people capacity ●
- ✓ Room Rate - \$100.00 - \$199.00
- ✓ Incidentals, Amenities, Parking, Restaurant, etc.

Our search began in late 2017.

Initially we used an existing RFP, which was manually sent out to varying hotels in the Phoenix metro area, as it turned out this approach did not yield expected results. Responses ranged as follows: not interested, site not available, no response at all. I couldn't understand the lack of interest in our business opportunity; repeated attempts to contact the varying sales teams netted the same results.

We then reached out to NAWS to see if they could shed some light on the challenges we were experiencing in the Phoenix metro area.

After a consultation with one of our members at NAWS, it was acknowledged that there was a trend developing. Convention committees throughout the country were running into such similar barriers.

### **Highlights from our conversation with NAWS:**

The event planning industry professionals and NA members, were finding that hotel contract negotiations, and securing locations, were becoming increasingly more difficult.

With the strengthening of the economy nationally, most hotels are enjoying an increase in demand for meeting space, thus allowing them to be far more selective relative to the type of conferences they accept.

NAWS uses a service provider that assist with hotel site location and proposal/contract negotiations.

What Is an RFP?

The first topic of discussion was the key item any convention committee needs to know and understand before planning their convention. That item is a Request for Proposal, or RFP. An RFP is the first thing to do before you approach a property. Generally, an RFP is the document you send to hotels and convention centers during the bidding process that details the specifics of your event. This document allows properties to determine the cost/benefit of your event. The more information you include in your RFP the better a property can determine how they might be able to proceed with your event.

Trends in Industry	Possible Effect on NA Conventions
Demand exceeds availability Corp & leisure travel increased	Hotel rates to increase twice the rate of inflation  Hotels less willing to give concessions
'Increased individual travelers Increased room amenities	Hotels Willing to turn away business Decrease in smoking rooms
Corp will to pay higher rates	Decrease in availability for rooms with 2 beds
Hotels less dependent on Convention business	More meeting room rentals required

Your ability to negotiate will depend on:

- ✓ Your overall program requirements
- ✓ Your flexibility
- ✓ Your knowledge of the hotel "\*demand indicators"

A hotel's ability to negotiate will depend on:

- ✓ Demand.

FIRST STEP: We revised our RFP utilizing industry language and format. See below:

ARIZONA REGIONAL SERVICE COMMITTEE INCORPORATED  
P.O. BOX 1351  
PHOENIX, ARIZONA 85001

Director of Sales/Catering Manager,

Narcotics Anonymous is a twelve-step approach to recovery with the primary purpose of helping any individual to stop using drugs. NA's program focuses on an addict's recovery from the disease of addiction, rather than any specific drug. Through our group meetings, events and the therapeutic value of one addict helping another, addicts learn how to live drug-free and productive lives.

We are seeking a proposal from your facility for our annual convention. The event will occur on Memorial Day weekend 2020, May 22-24 from Friday 12 noon till Sunday 1 pm with some guest arriving on Thursday and staying over on Sunday.

The details are:

Approximately 240 room nights — Peak days Friday & Saturday

Meeting on Friday night (opening speaker) theater style seating 800 — 1000 guest. With patch for audio.

Meeting on Saturday night (main speaker) theater style seating for approximately 1400-1600 guest.

Meeting on Sunday Morning (closing speaker) theater style seating 700 — 800 guest  
At least three breakout rooms during the day on Friday and Saturday 50 - 100 seats each with patch for audio

Banquet on Saturday night approximately 200 meals, 20 — 10 X 10 rounds with an additional 1400 - 1600 guest, theater style seating, with patch.

Breakfast on Sunday Morning approximately 100 meals.

Designated smoking areas.

Parking

Extended restaurant and coffee shop hours. '3-6 conference rooms for various activities.

Detailed - Room Night Request:

Conclusion:

Based on the information gathered, I can confidently recommend that we move forward and secure the Scottsdale Double Tree Hotel for our 2020 convention. There are the obvious (detailed in this report) reasons for this recommendation, however one of the underlying reasons, which I found refreshing was the Scottsdale Double Tree's willingness and eagerness to accommodate ARCNA and accept our business.

**SUGGESTIONS GOING FORWARD:**

As we all know nothing stays the same forever, and as I mentioned in this report we will eventually have to address some of the factors that box us into a smaller set of available sites that are willing, and can accommodate ARCNA. I am of the mindset that we do not wait until the last minute; we will have 2 years, if the 2020 location is finalized to get ahead of the game.

Below are some bullet point suggestions that I think warrant discussion.

It has been a great pleasure being of service, participating in service work, as many of us know is an awesome way to carry our message of recovery, and to give back.

At the beginning of this process, I went in with overzealous expectations. After putting in the work, and getting the results. I was humbled, and have a greater sense of gratitude for the work those before me put into this project.

Thank You for allowing me to be of service.

1. Utilization of NAWS — Request a delegation attend ARCNA do a State of the Union presentation
2. Using a Master Account for our room block — Possible discount
3. Become creative with meal offerings
4. Begin extensive outreach NOW with the Phoenix Hotel & Event Industry
5. Look at moving our date — This may increase our options
6. Attract more out of the area/state members to attend ARCNA
7. The changing Arizona NA convention atmosphere — Soon we will 5 conventions each year

ILS,

Johnny

## From the Desk of Moe M. RD Arizona Region of NA

**RD Report (Moe M.)** Good Morning family am an addict and my name is Moe. Welcome to the May Arizona Regional Service meeting. Here is brief but succinct version of what has been going on.

We held our Spring Forum in Show Low. I would like to thank Penny and Rick (RCM 1 and 2) from the Navapache area for their vigilant work on putting together a successful event. In attendance, there were approximately 60 people. It should be noted that of our 18 RCMs, there were three in attendance and two were from the host area. There were approximately nine GSRs from various groups, however, mostly from the northern region of the state of Arizona. Our BOD, H & I, Public Relations and myself (RD) were also in attendance.

I feel that the assembly went well with wonderful information passed on to all concerned. Public Relations, H&I and the BOD gave presentations that were very well received. Jim B. (World Board Work Group member) gave an informative Spiritual Principal a Day presentation, Sponsorship with the heavy emphasis on disruptive behavior and a 'DT presentation summarized all workshopped material. Again, thank you Penny and Rick, I hope this event was satisfactory for your area.

I have been in discussion with our Zonal Delegates continuing to work on tech and training services as well as rural and isolated workshops. We conduct this communication through our Zoom and Lumio platforms. If anyone would like to be

involved in any of the Zoom meetings, please reach out to me. Finally, we have had several World Public Relations Zoom conferences. I am sure Steven has more information on those as our World PR Week us approaching.

In closing, this is a slow time within the cycle and I look forward to continuing to represent the AZ Regional of Narcotics Anonymous.

In Loving Service

Moe M. RD – ARSCNA

### **Public Relations (Chair Steve S.)**

Hey trusted servants,

The PR Committee met this morning in the cafeteria at 9:30 -11:30am; 5 of 9 Area PR chairs, Websevant & Directory Committee and 15 members showed up. RCMs please ask the Subcommittee chairs to attend, call 520.979.2363, or email rcvarizona-na.org to let us know what's going on the areas.

❖ EVA — Attended a Tempe event, which was very successful with networking and potential presentations

•3 PASC — Scavenger hunt thru social media and set booth at PR week WVA event

❖ South West — Is on fire with PR; They've scheduled Quarterly orientations/workshops starting in June and are developing a comm. with liaisons to Vets and Indian Nations.

❖ Yavapai — We welcomed the new PR chair who is doing an inventory and ongoing maintenance of literature racks and relations with organizations.

❖ WVA — Lots of work ongoing with police and developing a conscience with groups on DRT/MAT.

Meeting Directories: Lists are here and available. We need date, time, and location of all ASC meeting to put on the printed Directory for insurance purposes. I heard there is a problem within PASC distributing Directories to PASC Public relations subcommittee. There 2000 lists here and if PASC needs more please let us know.

Web servant: Woohoo! The web team has been meeting weekly and with awesome results visit when you can check your ASC info and send me your comments/updates. Remember to refresh and clear the cache of your computer or device because it might load the old page from memory. We now have a backup calendar person and look forward to getting the text

message service back up and running. Please send all events and committee meetings in PDF form and do not send images or screen shots to [calendar @ arizona-na.org](mailto:calendar@arizona-na.org).

Public Information: The Drug Court Conference went well in Prescott. We set up a small table for information and the local fellowship, Trent maintained it. The WVA PR chair and I presented the vanilla NAWS PowerPoint to about five organizations with great interaction. We explained how NA works and the need for addicts to get to meetings to find recovery. A major topic was DRT/MAT clients not being welcome and told them that their clients will have to find a welcoming meeting if at first they don't find a meeting wanting them there. We are developing useful tools and ideas in print to help Public Relations Committees and have started logging organizations we are networking to validate if NA is a good fit to work with. If an Area, Group, or Community would like to use or attend an event we can help and provide.

PR Week June 2-8, 2019: Public Relations Week June 3rd — 9th , 2019 Navapache June 2nd, Sierra Vista I lam & WVA 5pm June 8th; Southeast is doing a book drive to donate to the local public libraries; and the regional PR committee would like to support any service body that would like to participate.

Lastly, we got a request for information for ARCNA from a member on probation and I am wondering if the committee got a hold of them. I gave the member general info on time of the main speaker meetings and refer them to programming for banquet details.

Here are open positions we need filled:

- a) Vice-chair
- b) Helpline Coordinator
- c) Public Information Coordinator
- d) Fellowship Development

In loving service,

Stephen S. 'Definitely'

**Hospitals and Institutions (Written and Verbal Report given by Vice-Chair Ryan M.)** H and I Behind the Walls (BtW) coordinator attended the Ice Cream Social fund raising event in Cottonwood and signed up two new sponsors. We plan to have a table set up with members from the H & I sub-committee available to share about what BtW does. They will provide information about program requirements and how to become a sponsor for BtW. H & I is happy to report that an inmate in Perryville prison has completed three IP assignments and her books will be sent as well as being assigned a sponsor.

The Phoenix area reports that the H & I barbeque was a success. The proceeds allowed them to make a contribution to their area and purchase a case of Basic Texts for donation to the Maricopa County Sheriff's Office.

East Valley area reduced their H & I meetings from 16 to 14 a week because a meeting that met twice a week is no longer an H & I meeting but has become an inmate led meeting. The EV area has seven open chair positions for H & I meetings and they are in need of members to step up and fill these positions. EV is also exploring options for fund raising events.

Yavapai area reports a weekly meeting at the VA and meeting twice a month at the Juvenile Detention Center.

SouthWest area reported they are taking meeting into two prison yards at the Yuma prison. They are also taking meeting into the county jail. They were recently able to provide thirty Basic Texts to be distributed in the prison.

The Regional H & I sub-committee is going to begin working on establishing a consistent process for training members to become sponsors in the BtW program.

Ryan reported that he will be presenting his Statement of Willingness for H & I chair position.

In Loving Service to NA,

Ryan M.

### **Bi-Laws Workgroup Report (Sherwood T., Dan B., Jeff K., Charlotte C. and John M.)**

#### Report to ARSC

I attended the meeting of the Bod policy committee held on April 13<sup>th</sup>. I along with the regular committee members went through the process of reviewing the final version of the Bod bylaws and found in our opinion that the updates suggested by Quarlls & Brady were in order and continue to fulfill the spiritual requirements of the original bylaws while continuing to comply with the laws that govern non-profit organizations such as we are and hope to continue to be.

I did suggest that we send a letter to Quarlls & Brady on behalf of the Bod and the ARSC thanking them for their time and help in resolving this matter in such a professional manner. On another note, any actions that were adopted by the Bod using the non-approved bylaws must be reviewed and the proper procedure followed to determine if the ARSC will be willing to accept these changes.

Submitted on behalf of the bylaw work group by,

Sherwood T.

## **Workgroup for Rotating ARCNA Convention (Jay B. and Greg W.)**

### REGIONAL WORKGROUP EXPLORING VIABILITY OF ARCNA CONVENTION ROTATION THROUGHOUT THE REGION

5/19/2019

Good afternoon family. I'm an addict named Jay. I am the chairperson of the workgroup exploring the viability of the ARCNA CONVENTION rotating through the region.

With me being away, not much has been accomplished by this workshop. Before I left on my trip of a lifetime, I asked for solution thinking ideas, even outside the traditional box, eg. not at a hotel. Perhaps changing dates from Memorial Day weekend, outside venues, etc., keeping in mind the money issue. Even if money is not the primary issue, unfortunately, it IS an issue. One idea that was thrown out there to get thoughts and ideas went so far as to do away with ARCNA as a regional convention and making it a Phoenix area convention. After all, there will be another area convention added to the list this year. All of these ideas were put out there for discussion. While I was away, there were no replies from anyone on the workgroup or otherwise.

There may be a problem with the group e-mail location. My test of the email failed this morning. If anyone does want to get involved send any texts to my regional mailbox at [southeastrcml@arizonana.org](mailto:southeastrcml@arizonana.org) , or my personal e-mail at [mebagelman@hotmail.com](mailto:mebagelman@hotmail.com) I'll go old school and put together group emails to forward all replies to everyone.

I would love for discussion of the matter at hand to occur. It has been an emotional topic for a while now. Please get involved. The emails will be available on the report that will be part of the minutes, in case you have a memory like this old guy! The regional email is on the website under contacts. I was not this group to include members from all areas, so the suggestions we come up with matter.

Looking forward to the coming months sharing ideas.

ILS

RCMI Southeast Area Workgroup Chair

**Festival of Recovery (Bid by the Navapache Area based in Show Low)** The Navapache Area requested an additional \$300 in seed money for F o R. This was approved and added to the \$2,000 already approved for this event to be held July 4<sup>th</sup> – 7<sup>th</sup>, 2019. They have secured the larger Show Low Lake Campground for this event. They are conducting a theme and logo contest for the event. For more information contact Rick B. 928.245.3393 or Penny B. 928.368.7286.

**ARCNA** ARCNA XXXIII

Convention Chair Report (**Tony P Chair**)

05/19/19

We completed our walk through of the hotel last month and went over the set up for this year. I think we all left feeling confident with any changes that will be part of this year's convention.

One of major changes we made this year was to add early entry to those who have registered for the Friday night meeting. Last year we only did early entry for registered

members for Sat. night and we saw a spike in registrations prior to the meeting so we decided to implement this for Friday as well. In addition, the Friday night speaker meeting will now be in the forum downstairs.

We all know how important registration is for our conventions and we are one of the few conventions left that allows our members into meetings without registrations. Having been on this committee for the past 7 years it was within the group conscience that we start transitioning, little by little to a registered only event. Going forward this transition will be up to future ARCNA committees to decide how that looks and how fast that transition is made. Keep in mind I am not referring to newcomers. We have over 100 newcomer registrations and all newcomers will receive basic registrations. **NO NEWCOMERS** will be turned away or denied a basic registration. We are only referring to members that just blatantly do not register for ARCNA and then attend for the weekend.

We have also been afforded the luxury of having homegroups bring in food to the hospitality room around the clock during the convention. After having a meeting with the hotel last year they shared their concerns with us about having food brought in, so this year the hospitality room is going to be scaled back in terms of the homegroups bringing food. All our basic amenities that we as a committee provide will still be free and available (coffee, lemonade, ice tea and snacks) and we will have various breakfast items allowed to be brought in for the mornings.

In terms of registration...as of this morning we have 108 Full registrations, last year at this time we were at 88. Basic registration is at 211 compared to 184 last year. 140 banquet tickets compared to 108 last year and 121 breakfasts compared to 106 last year. Total collected funds is approximately \$5k more than this time last year. Our room block contractual obligation was met on April 23<sup>rd</sup> and room block extensions were put in place so members could still reserve rooms. We are looking fairly strong heading into convention week and I look forward to seeing you all next weekend.

Thank you for letting me be of service

Tony P.  
Convention Chair

### **Literature Review (Julz H.)**

Hello region

Nothing new to report.

The mental health/mental illness IP project is still available online for review and they welcome your input. Thoughts and questions can be addressed to [worldboard@na.org](mailto:worldboard@na.org).

The spiritual principle A-day project is still taking submissions on Forgiveness, Kindness, Perseverance, Practicality, Respect, Responsibility, Service, Simplicity and Understanding, through June of this year. The email address for input for the spiritual principle project is spad@na.org.

I am still available on most Sundays, for workshops, if any of your groups are interested.

Thank you for letting me be of service,

Julz H

**Regional Budget** It was decided that with the exception of the recently submitted RD budget, all annual budgets for the region and its sub-committees would remain the same for 2019 as they were in 2018. This includes the \$1,000 we pay annually for the Board of Directors to retain legal representation on our behalf. At the suggestion of the regional treasurer and our current budget being slightly below the norm, no budget increases recommended at this time.

In continuation on the sub-committee budget approvals last Region: From my perspective and as your RCM I felt it important to vote against the \$4,000 donation proposed in May to NAWS. I am aware by involvement in both Regional PR and H & I that budget increase requests will be coming from both. I thought it best to keep money for our immediate ARSC budgetary needs before forwarding funds to NAWS. I was the only RCM to vote against the \$4,000 donation. I am curious in the future how much I am allowed to vote your conscience on budgetary matters such as this without going back to consult with the YASC.

**ARSC Treasurer Report May 19, 2019**

Joni A (treasurer@arizona-na.org) 602-796-8669

Budget at the beginning of May was **\$19,169.61**

Our functional budget for the region is currently at **\$20,419.89**

There is a detailed record of all transactions in the ARSC minutes if any member would like to look at them.

We appreciate the opportunity to be of service!

Yours in Loving Service to NA,

Trent C., RCM I

DJ J. RCM II